

ADDITIONAL ITEMS FOR DISCUSSION AT THE
22 JANUARY 1975 FINANCIAL REVIEW

1. Logistics Services Division (LSD) estimates savings of over \$30,000 by elimination or substitution of items in the Building Services Branch supply room. This action was taken on the basis of slow-moving items, items which are equal in utility but available at lower cost, and limiting the colors and styles of items where practicable.
2. LSD also can realize savings of approximately \$2,400 annually through the purchase of less expensive water carafes. The carafe which we have been providing in the past costs \$46 each. The \$22 replacement is lighter in weight and has less chrome, but all other characteristics are the same.
3. Supply Division had planned to develop a Division Operating Manual; however, as an alternative, it has been decided to establish a cross reference index instead. Procedures would be indexed to existing Supply Division instructions and procedures. The result would serve the same purpose and can be developed at a fraction of the manpower cost. Dollar savings cannot be estimated with any degree of precision.
4. By delegating authority [] to approve disposal of small quantities of unserviceable arms and ammunition, Supply Division has eliminated the need for approval documentation to pass back and forth between the two elements. Dollar savings in paperwork and time cannot be computed.
5. The integration of [] is expected to save approximately \$20,000 in FY 1975. If [] operations cease completely on 30 June 1975, savings of approximately \$90,000 per annum would be realized.
6. In FY 1974, approximately \$50,000 in labor costs were realized at []
7. Supply Division is engaged in the purification of ordnance stocks. Stock reduction could amount to \$5 million.
8. Through modification of an existing building at [] for use as a vehicle maintenance facility, it is expected that possible annual savings of \$10,000 can be realized. This facility will make it possible for maintenance to be performed by [] as opposed to contracting out or having the work performed at the Headquarters Garage.

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